PERTH ORCHESTRAL SOCIETY CONSTITUTION

NAME

1. *The society shall be called Perth Orchestral Society and the Orchestra of the Society shall be called the Perth Symphony Orchestra.*

OBJECTS

2. *The objects of the Society shall be (i) to provide an opportunity for the residents of Perth & the surrounding areas to play in a full symphony orchestra and (ii) to educate the public in the Arts and Sciences, and in particular the art and science of music, by the presentation of concerts and other activities.*

MEMBERSHIP

3. *The Society shall consist of (a) Associate Members and (b) Ordinary Members.*

4. *Associate Members shall be such persons as signify their interest in the objects of the Society by paying the Associate Member's annual subscription as fixed. They may be referred to as Friends of the Orchestra.*

5. *Ordinary Members shall be such persons as take active interest in carrying out the objects of the Society and shall pay the subscription for Ordinary Members as that may be fixed. They may be referred to as playing members.*

6. *All applications for Ordinary Membership shall be made to the Hon. Secretary and shall be subject to the approval of the Committee.*

7. *Ordinary members shall take a full part in the work of the Society*

OFFICE BEARERS

8. *The Office-Bearers shall be (a) Chairman, (b) Vice-Chairman, (c) Honorary Secretary, (d) Honorary Treasurer, (e) Honorary Librarian, (f) Friends' Secretary. They shall retire annually at the Annual General Meeting, but shall be eligible for re-election. No two or more of the foregoing Offices shall be held by the same person at any one time.*

9. *The Chairman at the commencement of the Annual General Meeting shall conduct the business until the close of that meeting.*

MANAGEMENT

10. *The affairs of the Society shall be conducted by a Committee of no more than fifteen including the Office Bearers mentioned in the preceding paragraph. Five shall be considered a quorum. Not more than four of the Committee (exclusive of the Office Bearers) shall be non-playing members.*

11. *Members of the Committee shall retire annually and be eligible for re-election.*

12. *In the event of a vacancy occurring between two Annual General Meetings, the Committee shall have the power to fill the vacancy. A person so appointed shall*

complete the term of office of the predecessor. All acts and deeds of the Committee shall be valid and effectual notwithstanding the number of the Committee may at any time be less than fifteen.

13. *The Committee shall have the power to appoint from their own number or from the Members of the Society, individual members or Sub-Committees to undertake specific functions or purposes. In all cases the recommendations of an appointed member or a Sub-Committee-shall be subject to review by the Committee.*

14. *A Making Music representative will be appointed at an Annual general meeting who shall remain in office until replaced and is not subject to re-election annually.*

COMMITTEE MEETINGS

15. *The Chairman shall preside at all meetings of the Committee. In the absence of the Chairman, the Vice-Chairman shall preside. In the absence of both, the Committee shall elect a Chairman for the Meeting from among the Members present. The Chairman shall have a deliberate vote but not a casting vote and in the event of equality of votes on any matter, the motion shall be deemed to be defeated.*

16. *Meetings of the Committee shall be held as required.*

GENERAL MEETINGS

17. *The Annual General Meeting shall be held within six months of the Society's financial year end. The date of the Annual General Meeting will be agreed by the Committee and a notice will be sent to all members of the Society at least 21 days before the date set for the meeting. At that meeting the report of the Committee and the 'examined accounts (ref paragraph 25) of the Society for the preceding year shall be submitted, Office-Bearers and Committee elected and any other competent business transacted, which will be included in the notice of the meeting.*

18. *A Special General Meeting shall be called (a) when the Committee so decides, or (b) on a requisition being lodged with the Honorary Secretary signed by at least ten members, stating the business to be discussed. Within ten days of receiving such a requisition the Honorary Secretary shall convene a Special General Meeting to be held not earlier than 21 days from the date of the notice convening such a meeting. The said notice shall state the business to be discussed at such a meeting and shall be posted to all Ordinary members.*

19. *A quorum at any general Meeting shall be nine Ordinary members.*

20. *Notices of general meetings may be sent out by email and placed on the Society's web site unless a member has specifically requested notices to be sent by post.*

FINANCE

21. *The Financial year of the Society shall terminate on 30" April.*

22. *All financial transactions of the Society shall be carried out in accordance with the Financial Policy first adopted in June 2024 and reviewed by the Committee annually.*

23. *The Honorary Treasurer shall record all financial transactions of the Society and shall from time to time produce to the Committee an up-to-date Statement of the Receipts and Payments.*

24. *A bank account shall be maintained in the name of the Society and shall be operated on a cheque or other payment order signed or authorised by any two of the Honorary Treasurer, the Chairman, Vice Chairman, or Honorary Secretary.*

25. *Any monies which the Committee deem surplus to immediate requirements of the Society may be invested in any security in which Trustees, being the Office Bearers, may for the time being be entitled to invest trust funds accordingly to the Law of Scotland in the name of the Society or may be placed on deposit receipt with a Scottish Bank in the name of the Society, or in a deposit or Paid Up Share Account with a Building Society incorporated in the United Kingdom in the name of the Society or any other suitable security which the Committee decided upon, repayable on the endorsement of the Treasurer and the Chairman.*

26. *The Accounts of the Society shall be subject to an Independent Examination by someone independent of the management and administration of the Society and whom the Committee Members believe has the required skills and experience to carry out a competent examination of the accounts.*

27. *The Annual Subscription for Associate Members and Ordinary Members shall be decided upon at the Annual General Meeting. The Annual Subscription must be paid by Ordinary members within one month of the first rehearsal of a new season or in two instalments at the discretion of the Treasurer. The Honorary Treasurer shall make application for payment to any member exceeding this limit.*

28. *The income and property of the Society whencesoever derived shall be applied solely towards promoting the objects of the Society set forth in item 2 (Objects). The Members of the Society will not receive payment directly or indirectly for their services except in payment of legitimate expenses incurred in the Society's work.*

29. *In the event of the Society, from any cause, being wound up, the whole funds and assets remaining after payment of all debt shall be handed to such Charitable Organisations having objects similar to those of the Society and whose rules preclude the distribution of income and assets among its members, as the Society may determine at a Special General Meeting.*

CONDUCTOR

30. *The Conductor shall be engaged yearly by the Committee and shall receive remuneration for his/her services. The amount of such remuneration and the terms of engagement shall be a matter for arrangement between Conductor and the Committee. The Conductor shall not be eligible for election to the Committee but shall be entitled to attend Committee meetings when invited.*

31. *The Conductor shall, in addition to the musical direction of all performances, be entrusted with the musical training of the members in the works to be performed and assist in the assessment of candidates for admission.*

LEADER

32. *If the leader is not a member of the Society, then he/she shall be engaged yearly by the Committee and shall receive remuneration for his/her services. The amount of such remuneration and the terms of engagement shall be a matter for arrangement between the Leader and the Committee. The Leader shall not be eligible for election to the Committee but shall be entitled to attend meetings of the Committee when invited.*

SELECTION OF WORKS

33. *The Committee, with the Conductor, shall decide what works are to be rehearsed and subsequently performed*

34. *The choice of, and engagement of outside soloists and the fees to be offered them for any performance shall be a matter for the Committee to decide with the advice of the Conductor.*

LIBRARY

35. *The Music Library shall be in the care of an Honorary Librarian who shall be responsible for the custody and issue of all orchestral parts and shall keep a catalogue of all score and parts. No orchestral parts may be removed for private practice at any time without the consent of the Honorary Librarian.*

36. *The Honorary Librarian shall have power to co-opt an Assistant Librarian.*

REHEARSALS

37. *Rehearsals shall be held at such time and place as the Committee shall arrange.*

38. *Members are expected to be in their places for the punctual start of all rehearsals. For continuous disregard of this rule, the Committee shall have power to terminate the membership of the offenders.*

PERFORMANCES

39. *Performances shall be held as the Committee may determine.*

40. *The Committee shall have power to engage any professional assistance they may deem to be necessary from time to time.*

ALTERATIONS TO THE CONSTITUTION

41. *The constitution of the Society shall not be altered without the consent of a TWO-THIRD MAJORITY of the members present and voting at a General Meeting of the Society called for the purpose and provided that nothing contained within any amendment shall have the effect of the Society ceasing to be a charity. Such a meeting shall be convened by the Honorary Secretary in accordance with the procedure set out in paragraph 18.*